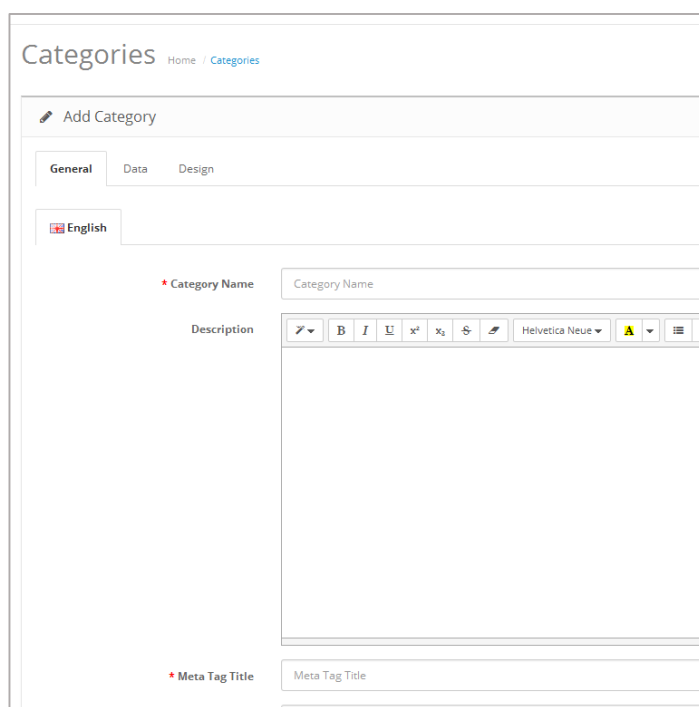


Adding Product Categories in OpenCart

1. Log into your OpenCart Dashboard
2. Go to **Catalog > Categories**
3. Select the **"Add New"** button in the upper right corner.



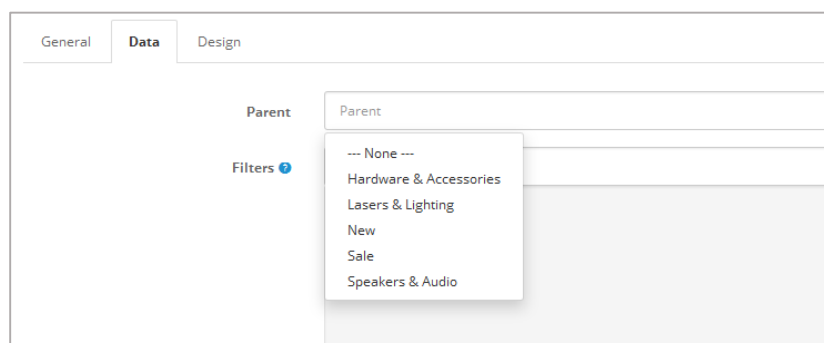
4. On the **General Tab**, fill in the fields for your new category (you can make changes at any time). The only field that is required is the **"Category Name"** and **"Meta Tag Title"**.



The screenshot shows the 'Add Category' form in the OpenCart dashboard. The 'General' tab is selected, and the language is set to 'English'. The form contains the following fields:

- * Category Name**: A text input field with the placeholder 'Category Name'.
- Description**: A rich text editor with a toolbar containing icons for bold, italic, underline, strikethrough, link, unlink, and text color, along with a font dropdown set to 'Helvetica Neue'.
- * Meta Tag Title**: A text input field with the placeholder 'Meta Tag Title'.


5. Click on the **Data Tab** and fill in the fields you want (e.g. Parent).
6. Start typing in the field to find the required parent category then select it.



The screenshot shows the 'Add Category' form in the OpenCart dashboard, with the 'Data' tab selected. The 'Parent' field is active, and a dropdown menu is open, showing the following options:

- Parent
- None ---
- Hardware & Accessories
- Lasers & Lighting
- New
- Sale
- Speakers & Audio

7. To set the order that the categories appear in, give them a number in "Sort Order"

Image 

Top

Columns

Sort Order

Click the "Save" button in the upper right corner.

You can add as many categories as you would like. When you have successfully created a category it will appear in the Category List (as shown below).

Categories Home / Categories	
Category List	
<input type="checkbox"/> Category Name	
<input type="checkbox"/> Hardware & Accessories	
<input type="checkbox"/> Lasers & Lighting	
<input type="checkbox"/> New	
<input type="checkbox"/> Sale	
<input type="checkbox"/> Speakers & Audio	
<input type="checkbox"/> Speakers & Audio > Amplifiers	
<input type="checkbox"/> Speakers & Audio > Amplifiers > Mixer Amps	
<input type="checkbox"/> Speakers & Audio > Amplifiers > Power Amps	
<input type="checkbox"/> Speakers & Audio > DJ Control	
<input type="checkbox"/> Speakers & Audio > DJ Control > CD Players	

